



December 2010

NOTICE TO PERMIT EXEMPT FACILITIES

2010 ANNUAL REPORT REMINDER

Our records indicate that your facility is operating under a permit exemption pursuant to our Rule 202. Please take the time to review our written permit exemption document to determine whether your company is required to submit an annual report with our agency. If an annual report is required, then this is a reminder that the 2010 Annual Report for your facility is due by March 1, 2011. If your facility did not operate during 2010, then you must notify us ***in writing***, including your company name, address, phone number, and exemption number. Please also notify us if the exemption is no longer required.

For your convenience, the APCD has designed standardized annual report forms for the following types of businesses: *Wineries, Surface Coating, Solvent Use and Fiberglassing*. If your business is permitted for any of these types of operations, then the corresponding annual report forms should have been included with this notice. The Annual Report forms can also be downloaded from: <http://www.sbcapcd.org/eng/dl/dl08.htm>.

Please read your exemption document to determine the specific reporting requirements for your facility. Note that your exemption may require additional information that is not included on the standardized APCD annual report forms. Please include all information specified in your exemption's "Annual Report" condition.

Please Mail or FAX (805.961.8801) all forms and/or information by March 1, 2011, to:

**Santa Barbara County APCD
ATTN: Annual Reports
260 N. San Antonio, Rd, Suite A
Santa Barbara, CA 93110**

Failure to submit the 2010 Annual Report (if required) by March 1, 2011, may result in loss of your permit exemption status. **A request for an extension must be submitted no later than February 15, 2011, *in writing*, Attn: Kaitlin McNally, by mail, FAX, or e-mail at McNallyK@sbcapcd.org. Your extension request must include the exemption number.**

If you have questions after reading the instructions on the annual report form and/or in your exemption, then please call our Business Assistance phone line at (805) 961-8868 or by e-mail at business@sbcapcd.org. You can also contact Joe Petrini at jep@sbcapcd.org or Jim Fredrickson at jbf@sbcapcd.org with any additional questions.